

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES**  
**July 15, 2020**  
**REGULAR MEETING of the BOARD OF EDUCATION**  
of the  
**SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT**  
Held in the Senior High School Library  
Conklin, New York, County of Broome

**MEMBERS PRESENT:** Mr. Robert Strick  
Mr. Jack Bell  
Ms. Kelly Howe  
Mr. Mark Leighton  
Mr. Ryan Remza  
Mrs. Suzanne Vimislik (Video Conference)

MOTION

SECONDED

APPROVED

*Bell*  
*Leighton*  
*8/19/20*

**MEMBERS ABSENT:** Mrs. Mary Haskell

**ALSO PRESENT:** Mr. Roland Doig, Superintendent  
Ms. Natalie Brubaker, Assistant Superintendent  
Ms. Karen Mullins, District Clerk  
Mr. Ethan Berry, Business Executive

Mr. Robert Strick, Board President, called the meeting to order at 6:21 pm.

**RECORD OF ATTENDANCE** – Mr. Remza made a motion, seconded by Mr. Bell, to accept into record the attendance for the July 15, 2020, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

**APPROVAL OF MINUTES** – Mr. Bell made a motion, seconded by Mr. Leighton to approve the minutes of the June 17, 2020, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – No Report

**SUPERINTENDENT'S REPORT** –

**Resolutions** – Mr. Remza made a motion, seconded by Mrs. Vimislik, to approve the following resolutions:

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kevin Williamson	Custodian	6/15/20

Instructional Appointment – that the following instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Taylor Chaffee	Teacher	Initial – PE K-12	As Per Contract	9/8/20	9/8/24

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Patrick Thompson	Maintenance Mechanic	Facilities	As Per Contract
Ryan Manning	Head Groundsman	Facilities	As Per Contract

Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Eran Crockett	Substitute Teacher – Non-Certified	As Per Contract	9/9/20

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
David Wdowiak	Substitute Groundsman	As Per Contract	7/16/20
Jeff Swingle	Substitute Custodian	As Per Contract	7/16/20
Michael Direnzo	Substitute Custodian	As Per Contract	7/16/20

2020-21 Department Chairpersons – that the following Department Chairpersons be approved at the contractually negotiated stipend for the 2020-21 school year:

<u>Name</u>	<u>Department</u>	<u>Name</u>	<u>Department</u>
Lorraine Buckley	HS Science	Sharon Rowe	HS LOTE
Matt Mindemann	HS English	Jeff Renner	HS Art
Richard Brice	HS Math	Jim Apicella	HS Music (split)
Dan Fitzgerald	HS Social Studies	Gail Markstein	MS Music (split)
Jessica Esperon-Meneily	MS CTE		

Mentor Coordinator – that the following mentor coordinator be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Elizabeth Strnatka	Mentor Coordinator	As Per Contract	2020-21 School Year

2020-21 Curriculum Coordinators – that the following curriculum coordinators be approved for the 2020-21 school year:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Shawn Baldwin	Math	As Per Contract
Kara Giblin	ELA	As Per Contract
Jody Butts	Social Studies	As Per Contract
Jennie Sherman	Science	As Per Contract

2019-20 Literacy/Math Leaders – that payment of stipends for the following personnel for the 2019-20 school year:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Rate of Pay</u>
Amy Cortes	Literacy Leader	Brookside	As Per Contract
Lori Coe	Literacy Leader	Brookside	As Per Contract
Shannon Hogan	Literacy Leader	Donnelly	As Per Contract
Steve Potter	Math Leader	Brookside	As Per Contract
Anthony Ruffo	Math Leader	Brookside/Donnelly	As Per Contract
Laura Pilotti	Math Leader	Donnelly	As Per Contract

Dignity Act Coordinators – that the following Dignity Act Coordinator appointments for the 2020-21 school year be approved:

<u>Name</u>	<u>Building</u>
Heather Fitzgerald	High School
Daniel Kosick	Middle School
Anita Barry	Brookside Elementary
Stacey Martin-Stilloe	Donnelly Elementary

Activity Advisors/Curriculum Coordinator Stipends – that the payment of stipend for the following activity advisors/curriculum coordinators be approved as listed:

<u>Position</u>	<u>Name(s)</u>	<u>Stipend</u>
	<u>Senior High School</u>	

French Club	Sharon Rowe	As Per Contract
Class of 2023 (split)	Meggan Olds	As Per Contract
Class of 2023 (split)	Carolyn Mann	As Per Contract
Games Club	Patricia Westgate	As Per Contract
Honor Society (split)	Jody Butts	As Per Contract
Honor Society(split)	Laura Retzlaff	As Per Contract
Class of 2021	Diana Angeline	As Per Contract
Class of 2021	Gianni Cordisco	As Per Contract
Mathletes	William Egan	As Per Contract
Mock Trial	Jody Butts	As Per Contract
Odyssey of the Mind	Mike Pixley	As Per Contract
Peer Leaders	Heather Fitzgerald	As Per Contract
Peer Leaders	Lauren DiRusso	As Per Contract
SADD	Karen Lyke	As Per Contract
SADD	Jennifer Potter	As Per Contract
Class of 2020 (split)	Sharon Repp	As Per Contract
Class of 2020 (split)	Stacey Root	As Per Contract
Class of 2022	Dan Simonds	As Per Contract
Class of 2022	Elizabeth Strnatka	As Per Contract

HS Spirit (split)	Diana Angeline	As Per Contract
HS Spirit (split)	Kara Davies	As Per Contract
HS Student Council (split)	William Egan	As Per Contract
HS Student Council (split)	Jessica Esperon-Meneilly	As Per Contract
Technology Club	Jeff Neuberger	As Per Contract
HS Yearbook (Chairperson)	Mickey Rader	As Per Contract
HS Yearbook (Assistant)	Karen Lyke	As Per Contract
Jazz Ensemble	Meggan Olds	As Per Contract
Pep Band	Meggan Olds	As Per Contract
Percussion Ensemble	Meggan Olds	As Per Contract
String Ensemble	Eileen Miller	As Per Contract

#### **RTS Middle School**

Honor Society (split)	Leslie Lance	As Per Contract
Honor Society (split)	Jennie Sherman	As Per Contract
Mathways to the Stars (50%)	Andrea Gresko	As Per Contract
Mathways to the Stars (25%)	Lorraine Buckley	As Per Contract
Mathways to the Stars (25%)	Mike Pixley	As Per Contract
News Club	Bassem Eldakar	As Per Contract
Student Council (split)	Jennifer Perkins	As Per Contract
Student Council (split)	Teresa Steflik	As Per Contract
Yearbook	Terri Howard	As Per Contract
YES! Leads (split)	Dan Kosick	As Per Contract
YES! Leads (split)	Bill Leudemann	As Per Contract

#### **Brookside Elementary**

Child Study Team Chairperson	Jill Harlow	
Fitness Club	Melissa Simpson	As Per Contract
Math Night Coordinator (split)	Patricia Newman	As Per Contract
Math Night Coordinator (split)	Jennifer King	As Per Contract
PARP	Beth Bieber	As Per Contract
Science Fair	Beth Bieber	As Per Contract

#### **Donnelly Elementary**

PARP Advisor	Cheryl Butcher	As Per Contract
Odyssey of the Mind	Laura Pilotti	As Per Contract
Child Study Team Chair (split)	Mary Igo	As Per Contract
Child Study Team Chair (split)	Kara Mallory	As Per Contract



	<u>Curriculum Coordinators</u>	
Kara Giblin	ELA	As Per Contract
Shawn Baldwin	Math	As Per Contract
Jennie Sherman	Science	As Per Contract
Cory Valentine	Social Studies	As Per Contract
Amy Cortes	Literacy Leader - Brookside	As Per Contract
Kara Giblin	Literacy Leader – Brookside	As Per Contract
Shannon Hogan	Literacy Leader – Donnelly	As Per Contract
Steve Potter	Math Leader – Brookside	As Per Contract
Anthony Ruffo	Math Leader – Brookside	As Per Contract
Laura Pilotti	Math Leader – Donnelly	As Per Contract
Mike Vavra	Math Leader - Donnelly	As Per Contract

Activity Advisor – Semi-Final Competition – that the following activity advisor be paid for Semi-Final Competition be approved.

<u>Name</u>	<u>2<sup>nd</sup> Semester</u>	<u>Stipend</u>
Jody Butts	Mock Trial	As Per Contract

Athletic Injury Services and CPR/First Aid Training Services – that the athletic injury services and CPR/first aid training services of John Dancesia, Advanced Emergency Medical Technician Critical Care Medic be approved for the 2020-21 school year per the agreed upon rate.

Sabbatical Request– that Shauna Cody’s sabbatical request for the 2020-21 school year be withdrawn due to COVID-19.

Donation – The Superintendent recommends that the Board of Education accept a donation from DonorsChoose.org for classroom books valued at \$982.00.

Breakfast/Lunch Prices – that an increase for paid lunch and breakfast for the 2019-20 school year be approved. Prices will be as follows:

Elementary Breakfast	\$1.90	Middle/H.S. Breakfast	\$1.90
Elementary Lunch	\$2.80	Middle/H.S. Lunch	\$2.90

Food Service Bids – that the following food service bids be approved:

- Breakfast Breaks bid: East Side Food Inc
- Grocery bid: Renzi, Ginsberg and Nardone's
- Meat & Cheese bid: Renzi, Ginsberg, Slate Foods, BC Provisions and Lupo's
- Paper bid: Hill & Markes, Renzi, Sanico and LJC
- Smallwares bid: B & G Restaurant Supply, Joseph Flihan and Kittredge Food Service
- Snack: Renzi, Ginsberg and Huff Ice Cream
- Vending bid: Pepsi

Bid Opening – that the Susquehanna Valley Board of Education approve bids SV2020-2021:05 for a 2021 GMC Yukon SEL 4WD and SV2020-2021:06 2021 GMC Sierra 3500 4WD with Trade (2013 Ford F250) and that they be awarded to Matthews GM Center, 3721 Old Vestal Road, Vestal, NY 13850.

2020-21 Professional Service Agreements – that the following professional service agreements be approved:

- Recommendation that a professional service agreement with David Glaser d/b/a/Southern Tier Hearing Services be approved for audiology services at an hourly rate of \$85.00, effective July 1, 2020, through June 30, 2021.
- Recommendation that the District enter into a contract with G & E Therapies, duly certified, licensed and insured physical therapist in New York State for physical therapy, occupational therapy, speech therapy and psychological services at \$65.00 per hour effective July 1, 2020, through June 30, 2021.
- Recommendation that a professional service agreement with Family Enrichment Network, Inc. be approved for LEA’s allocation of the ASEP’s share of federal IDEA Flow-Through Funds and the ASEP’s expenditure and

record keeping obligations with respect to said funds, effective July 1, 2020, through June 30, 2021.

- Recommendation that a professional service agreement with Handicapped Children's Association of Southern NY be approved for LEA's allocation of the ASEP's share of federal IDEA Flow-Through Funds and the ASEP's expenditure and record keeping obligations with respect to said funds, effective July 1, 2020, through June 30, 2021.

Budget Transfer – that the following budget transfer be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9711.600-99-900	A 9711.700-99-900	\$200,000.00

Affordable Care Act –

WHEREAS, the Susquehanna Valley Central School District maintains a group health plan for its employees (“health plan”); and

WHEREAS, the Susquehanna Valley Central School District is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act (“ACA”); and

WHEREAS, the Susquehanna Valley Central School District employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA;

NOW THEREFORE BE IT RESOLVED that the School District hereby is, authorized and directed to establish and maintain procedures for the purposed of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the Susquehanna Valley Central School District shall establish a 12-month standard measurement period beginning July 1, 2020 and ending the following June 30, 2021;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;
3. The administrative period following the standard measurement period if the period beginning July 1, 2021 and ending August 31, 2021;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time a variable-hour employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1, 2021 and ending August 31, 2022.

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

Upon vote the motion was approved unanimously. (6 yeses)

**Bond Resolution** – Mr. Leighton made a motion, seconded by Mrs. Howe, that BOND RESOLUTION DATED JULY 15, 2020 BE APPROVED.

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AGGREGATE \$544,000 SERIAL BONDS OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT AT CONKLIN, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF FOUR (4) 66 PASSENGER BUSES AND ONE (1) 8 PASSENGER BUS, FOR SAID SCHOOL DISTRICT.

WHEREAS, at the Annual Meeting of the qualified voters of Susquehanna Valley Central School District at Conklin, Broome County, New York (the “School District”), originally scheduled to be held on May 19, 2020, was re-scheduled and held on June 9, 2020 to purchase four (4) 66 passenger buses and one (1) 8 passenger bus, as described therein, including preliminary costs, and cost incidental thereto, at an aggregate maximum estimated cost \$544,000, and such proposition providing for the levy of a tax therefor to be collected in installments, with \$544,000 obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the authorization of such purposes and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. The purchase of (4) 66 passenger buses and one (1) 8 passenger bus, including cost incidental thereto, at an aggregate maximum estimated cost \$544,000 is hereby authorized.



Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not exceeding \$544,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said Susquehanna Valley Central School District at Conklin, Broome County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with,  
and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper(s) of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

Upon vote the motion was approved unanimously. (6 yeses)

**Special Education Recommendation** – Mr. Leighton made a motion, seconded by Mrs. Howe, that the Susquehanna Valley Board of Education:

- Authorize the 2 services recommended on the CPSE list dated 7/10/20

**ASSISTANT SUPERINTENDENT’S REPORT** – Mrs. Brubaker gave a presentations on the feedback of the survey sent to parents regarding remote learning that took place over the recent shutdown. Overall, the majority of the results in all categories indicated that the remote learning that was provided was “just right”.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – None

**VOICE OF THE ADMINISTRATORS** – None

**VOICE OF THE PUBLIC #2** – No Comments

**Executive Session** – Mr. Remza made a motion, seconded by Mr. Bell, that the Board of Education meet in Executive Session. Upon vote the motion was approved unanimously. (6 yeses)

At 7:22 p.m. the Board recessed

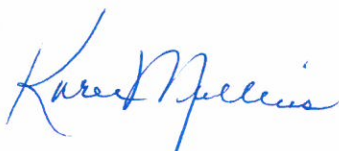
At 7:23 p.m. the Board met in Executive Session

At 8:25 p.m. the Board returned to Regular Session

**MOTION TO ADJOURN** – Mr. Remza made a motion, seconded by Mrs. Howe, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mr. Strick adjourned the meeting at 8:25 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk

